

✎ **Arrival and departure:**

We can guarantee your check in from 16h00. It is possible to check in earlier, however this is only based on availability. We kindly ask you to leave your room and check out before 12h00.

✎ **Wi-Fi:**

Our meeting rooms have free Wi-Fi for all participants.

✎ **Number of participants and menu choice:**

Because of preparation in our kitchen, we kindly ask you to give us the final number of participants and your final menu choice at least ten days prior to arrival.

✎ **Conciërge:**

Our concierge will be happy to help you. If you want specific items in the rooms of your guests, we can provide this to a supplement of € 1.75 per room.

✎ **Bike rental:**

You can rent a bike at our front desk. The costs are € 15.00 for a full day and € 9.00 for half a day.

✎ **Catering:**

In all suggested dishes lactose, gluten and nuts can be found. We can make menus that are totally in line with certain allergies of a guest.

✎ **Payment:**

If you all participants need to pay their meeting themselves, we charge an administrative fee of € 5.00 per person.

✎ **Set-up changes:**

If during the meeting the set-up of the meeting room needs to be changed. We will charge an extra fee. Depending of those changes, the fee will be different. This will be communicated in the offer.